August 5, 2021

Welcome New Residents

Since the mid-August move is so hectic, we will be establishing a temporary office on the front porch at 426 W. Washington Ave. There will be people from Oakland Property Services at this location from 11:00 am to 2:00 pm on August 15. Because of road construction in this area, please feel free to pull into our parking lots behind 418-438 W. Washington Ave.

**If you are moving into West Gilman St., North Brooks St., West Washington Ave., West Mifflin St., North Frances St., West Doty St., or Brittingham Place please pick up your keys and move in information at 426 W. Washington Ave.**

All other move-ins should come to the Oakland Property Services office at 122 E. Olin Ave., Suite 195 between 11:00 am and 3:00 pm.

Our workers will be doing the maintenance and painting during the night of August 14. Cleaning, carpet replacement and shampooing will be done on the morning of the 15th. Because of the amount of work that must be done overnight, we cannot assure anyone that they can move in before 11 AM on the 15th. Some could be later than this.

Please remember that in order to pick up keys and move in, **ALL** tenants will need to have completed **ALL** of the lease paperwork by August 10. You must also pay the full security deposit plus one-half months rent for August **prior** **to or when the first roommate comes to pick up keys.** This means all of the rent, not just your portion. If you will be paying on August 15, please bring a check or money order. We do not accept cash or credit/debit cards. Checks and money orders should be made payable to:

Oakland Property Services, Inc.

122 E. Olin Ave., Suite 195

Madison, WI 53713

Due to the recent growth of bedbugs in Madison, we strongly warn against picking up any furniture or clothing off the street before moving in. This could bring bedbugs to your apartment which could be a painful and expensive problem.

Because we need to approve where any satellite dish is installed, please do not schedule any satellite dish installation on August 15. You will need to talk to the property manager.

Please bring masks (if you are not fully vaccinated) and patience when you pick up keys.

If you will not be moving in on August 15, please email us at [oaklandprop@yahoo.com](mailto:oaklandprop@yahoo.com) to make special arrangements.

Oakland Property Services